

Jefferies LLC

Payroll Deduction Authorization

I hereby authorize Jefferies LLC to payroll deduct \$ _____ (“Sum”) from my wages for the purpose of donation to the Jefferies Family Scholarship.

The Sum authorized above shall be payroll deducted:

in a lump sum on my next paycheck

In equal installments over the next _____ pay periods

other _____

I understand that this is a post-tax deduction and agree that my approval of this Authorization releases Jefferies LLC to credit such sum to my wages for minimum wage requirements. As a donation to Jefferies Family Scholarship a 501(c)(3) California Nonprofit Corporation, nothing of value was received by me in exchange for my donation.

Employee Signature

Employee ID#

Date

Approval Signature

Payroll Department

Date

Send this completed form to the Payroll Department in the Los Angeles Office via email at PAYROLL, fax to 310-496-3041 or send through interoffice mail.

For questions, please contact payroll at 310-914-1032 or 310-914-1162.